

PURBA BARDHAMAN ZILLA PARISHAD
ENGINEERING WING
COURT COMPOUND, P.O.-BARDHAMAN
DIST. -PURBA BARDHAMAN, PIN-713101

Memo. No. DE/NIQ/1577

Date:- 03/09/2024

URGENT NOTICE INVITING SPOT QUOTATION

Sealed item Rate offer are invited in Spot quotation for the following urgent work from the bonafied, reputed and resourceful Agencies/Companies having experience in executing similar type of work on urgent basis. Necessary valid tax clearance certificates, Pan Card, Trade Licence are to be submitted along with the offer.

Quotationers should also take into consideration the difficulties and peculiarities of the site before quoting their rate. No departmental materials will be issued by the department for the work. Offered rate should include GST along with all applicable taxes. Rate should be given in the 'letter head' of the offerer against the items. Last date of submission of offer as per enclosed documents is 03/09/2024 up to 17:00 hours and will be opened on same day at 17:30 hours. Quantity may increase & decrease as per requirement. Acceptance of lowest or any other offers is not obligatory. The work should be completed within 04 days from the date of issue of work order.

PARTICULARS OF WORK

| Sl. No. | Name of work | Quantity |
|---------|--|----------|
| 1. | Supply & Installation of Computer Printer (Colour) with scanning facility & ADF. | 1 no |
| 2 | Supply of Computer Table of approved make & reputed brand. | 1 no |
| 3 | Supply of Office Desk (5'0" x 3') of approved make & reputed brand. | 1 no |


03/09/2024
District Engineer

Purba Bardhaman Zilla Parishad

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Copy of Notice Inviting Spot Quotation forwarded for favour of information with request to kindly display in his Notice Board for giving wide publicity to the :-

| | |
|--------|--|
| 1-2) | Sabbhadhipati/Sahakari- Sabbhadhipati, Purba Bardhaman Zilla Parishad. |
| 3) | District Magistrate, Purba Bardhaman & Executive Officer, Purba Bardhaman Zilla Parishad. |
| 4-6) | Additional Executive Officer / Financial Controller & Chief Accounts Officer/ Secretary, Purba Bardhaman Zilla Parishad |
| 7) | Adhyaksha, District Council Purba Bardhaman Zilla Parishad |
| 8-9) | Sub-Divisional-Officer, Sadar (North) / Sadar (South) |
| 10-12) | Executive Engineer, WBSRDA, Bardhaman Division, Purba Bardhaman / Executive Engineer-I, Bardhaman Division, P.W.D. / Executive Engineer, Bardhaman Electrical Division, Purba Bhavan, P.W.D. |
| 13) | D.I.O & I.D, NIC, Purba Bardhaman is requested to arrange publication in Web Site http://www.bardhaman.nic.in |
| 14-15) | Dy. Secretary/D.I.A, Purba Bardhaman Zilla Parishad is requested to arrange publication in Web Site http://www.burdwanzp.org |
| 16-30) | Assistant Engineer (All) / Sub-Assistant Engineer (All) / H.C / Acctt. , D.E's/Acctt. ,ZP, Purba Bardhaman Zilla Parishad |


03/09/2024
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